



## Family Service of Central Alberta Job Posting

**Position Description:** Home Support Worker  
**Number of Hours:** Part-time Casual (ability to build clientele)  
**Starting Salary:** \$15.00 – \$16.00 per hour  
**Closing Date:** When a suitable candidate is found  
**Contact:** Denise Laurin  
Manager of Senior Supports  
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### Position Summary:

- In coordination with the manager and scheduler, this position is responsible for providing duties such as basic housekeeping, laundry, grocery shopping and meal preparation to clients in their homes.
- Responsible to carry a caseload of persons with differing abilities including older adults.
- Responsible to assist isolated clients by providing social contact and referring to other community resources.
- Responsible to maintain good communication with the clients, scheduling staff and manager.

### Other Duties:

- Timely completion and submission of paperwork.
- Attendance at staff meetings and training sessions

### We offer:

- Regular day time shifts – no weekends, evening or holidays
- Flexible schedule
- Paid travel time

### Qualifications:

- **Reliable transportation with valid drivers license**
- **Proof of Vaccination**
- Strong communication skills
- Able to work independently
- Able to work with people of a variety of ages, abilities and backgrounds
- Satisfactory Criminal Record and Child Welfare checks.
- Completion of training modules upon hire